

Certification Policy, Retest Fees for Renewals 03-F

December 2002

Background:

Candidates who fail the state written exam are required to pay a retest fee before they can sit for a retest. Should candidates who fail the National Registry (NR) assessment exam be required to submit a state retest fee as well as NR retest fee?

Region office staff are temporarily administering the initial NR exam and will soon give the task over to NR representatives. The NR exam is not considered property of the state, though it is a state-approved exam. Candidates taking the initial NR exam are not required to pay state retest fees.

Statute Reference:

HSC 773.050, 773.055

Rule Reference:

157.33(e) Retesting.

(1) A candidate who does not pass the department's written examination may retest after: (A) submitting an application to retest; and (B) paying a nonrefundable fee of \$25, if applicable.

157.34(b) Recertification Options.

(1) Option 1 - Written Examination Recertification Process (B) If the applicant fails the examination for recertification, the applicant may attempt two retests of the examination after: (i) submitting a retest application for each attempt at any eligible level; and, (ii) submitting a non-refundable retest fee of \$25 for each attempt.

Policy:

The NR assessment exam is on loan to the department and therefore, considered the department's exam. In addition to the NR assessment retest fee, candidates who fail the NR assessment exam will submit the state retest application and \$25 state retest fee before they are allowed to sit for a NR assessment retest.

In addition, if the candidate does not pass the exam by certification expiration date, they will follow the renewal requirements as listed in 157.34(f) Late Recertification.

Kathryn C. Perkins, R.N., M.B.A., Chief
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Signature dated February 18, 2003

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